

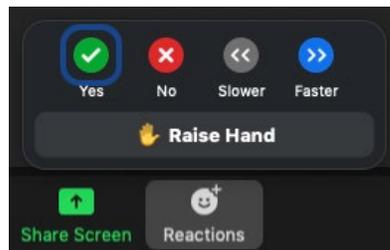
## Hybrid Meeting Instructions for the Economic Development Authority Board

The public can view all Union Township meetings live by clicking on our [YouTube Channel](#). For those who would like to participate, you can do so via Zoom.

[Click here](#) to participate in the Zoom Meeting via computer or smart phone. (Meeting ID Enter “849 6026 5496” Password enter “980373”). Access to the electronic meeting will open at 4:20 p.m. and meeting will begin at 4:30 p.m.

Telephone conference call, dial (312-626-6799). Enter “849 6026 5496” and the “#” sign at the “Meeting ID” prompt, and then enter “980373” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

- All public comments will be taken at the Public Comment section of the agenda.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



- **To raise your hand for telephone dial-in participants, press \*9.** You will be called on by the last three digits of your phone number for comments, at which time you will be unmuted by the meeting moderator.
- Please state your name and address for the minutes and keep public comments concise.

You will be called upon once all in-person comments have been made, at which time you will be unmuted by the meeting moderator.

Persons with disabilities needing assistance should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance can contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.



**Economic Development Authority Board (EDA)  
Regular Meeting – Union Township Hall  
2010 S Lincoln Rd  
Tuesday, April 18, 2023, at 4:30 p.m.**

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
  - March 21, 2023, Regular Meeting
5. CORRESPONDENCE
6. PUBLIC COMMENT
7. REPORTS
  - A. Accounts payable Approval – March  
East DDA District #248 – Check Register  
West DDA District #250 – None
  - B. March Financial Reports: Income / Expense Statement; Balance Sheet  
East DDA District #248  
West DDA District #250
  - C. Board Member Matrix
8. NEW BUSINESS
  - A. Middle Michigan Development Corporation Annual Presentation – Jim McBryde  
<https://mmdc.org/about/mission-and-vision/>
  - B. Irrigation discussion
9. PENDING BUSINESS

**10. DIRECTOR COMMENTS**

- Digital Imaging of Historical EDDA & WDDA Documents

**11. ADJOURNMENT**

- Next regularly scheduled meeting Tuesday, May 16, 2023, at 4:30pm

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday, March 21, 2023**

**MINUTES**

A regular meeting of the Charter Township of Union Economic Development Authority Board was held on March 21, 2023, at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

**Meeting called to order at 4:30 p.m.**

**ROLL CALL**

Present: Bacon, Figg, Kequom, Mielke, Sweet

Excused: Zalud, Barz, Coyne

Absent:

Others Present: Rodney Nanney – Community and Economic Development Director, Amy Peak – Building Services Clerk, Sherrie Teall – Finance Director

**APPROVAL OF AGENDA**

MOTION by **Figg** SUPPORTED by **Sweet** to APPROVE the agenda as presented. **MOTION CARRIED 5-0.**

**APPROVAL OF MINUTES**

MOTION by **Sweet** SUPPORTED by **Mielke** to APPROVE minutes from February 21, 2023, meeting as presented. **MOTION CARRIED 5-0.**

**PUBLIC COMMENT** - None

**CORRESPONDENCE** –

MOTION by **Sweet** SUPPORTED by **Bacon** to accept resignation letter from Cheryl Hunter. The board expressed they would have liked to have had a discussion with Board Member Hunter before her resignation however, they appreciated her letter and the EDA Board thanked Cheryl Hunter for her many years of valued service as an EDA Board Member.

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA.

MOTION by **Mielke** SUPPORTED by **Sweet** to APPROVE the East DDA payables 2/22/23 – 3/21/23 in the amount of \$3,728.41 as presented. **MOTION CARRIED 5-0.**

Finance Director, Sherrie Teall reviewed the accounts payable for the West DDA. MOTION by **Figg** SUPPORTED by **Sweet** to APPROVE the West DDA payable 2/22/23 – 3/21/23 in the amount of \$2,000.00 as presented. **MOTION CARRIED 5 – 0**

Finance Director, Sherrie Teall reviewed revenues and expenditures through 2/28/23.

Financial reports were RECEIVED AND FILED by Chair Kequom

**NEW BUSINESS** - None

**DIRECTOR COMMENTS**

- Reminder of April 5, 2023, Joint Meeting to be held at 7:00 pm at Jameson Hall
- M-20 construction project is underway, and lights are gone with benches and planter removal to come.
- Bandit will be having an open house with a tentative date of April 5<sup>th</sup>.

**GENERAL DISCUSSION**

- Irrigation system along Pickard.
- 5% Increase on property tax statewide.

**BOARD COMMENTS**

- Chair Kequom mentioned he would like to see the EDA mentioned as a sponsor in the Middle Michigan Development Corporations annual report.
- Chari Kequom spoke with Randy at Thielen Turf about the irrigation along Pickard and looking at a plan to be discussed at a later meeting.
- Mielke mentioned openings on the EDA Board and asked to put the word out for potential applicants.

Joint Meeting to be held on Wednesday April 5, 2023, Jameson Hall at 7:00pm

Next regular EDA meeting to be held on Tuesday, April 18, 2023, at 4:30pm

Meeting adjourned at 4:56pm.

**APPROVED BY**

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**Thomas Kequom, EDA Board Chair**

**(Recorded by Amy Peak)**

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 248 EDDA CHECKING						
04/18/2023	248	4334	00072	BLOCK ELECTRIC	INSTALL SPRING GATEWAY BANNERS	225.00
04/18/2023	248	4335	00722	CHARTER TOWNSHIP OF UNION	UTILITIES@3 PROPERTIES-1ST Q 2023	159.63
04/18/2023	248	4336	00450	M M I	PARK BENCH/GROUNDS MAINT-MAR 2023	246.00

248 TOTALS:

Total of 3 Disbursements:

630.63

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2023		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - EAST DDA FUND								
Revenues								
Dept 000 - NONE								
248-000-402.000	CURRENT PROPERTY TAX	0.00		515,000.00	515,000.00		0.00	0.00
248-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00		(4,000.00)	(4,000.00)		0.00	0.00
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00		(250.00)	(250.00)		0.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	0.00		300.00	300.00		0.00	0.00
248-000-445.000	INTEREST ON TAXES	0.00		500.00	500.00		0.00	0.00
248-000-573.000	STATE AID REVENUE-LCSA	0.00		60,000.00	60,000.00		0.00	0.00
248-000-665.000	INTEREST EARNED	592.81		8,600.00	8,600.00		8,212.30	95.49
248-000-671.000	OTHER REVENUE	14,820.00		1,000.00	1,000.00		0.00	0.00
Total Dept 000 - NONE		15,412.81		581,150.00	581,150.00		8,212.30	1.41
TOTAL REVENUES		15,412.81		581,150.00	581,150.00		8,212.30	1.41
Expenditures								
Dept 000 - NONE								
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	3,720.50		12,300.00	12,300.00		3,299.50	26.83
248-000-801.001	MAINT- BENCHES/TRASH RECEPTACLES	0.00		5,000.00	5,000.00		0.00	0.00
248-000-801.003	SIDEWALK SNOWPLOWING	5,600.00		11,000.00	11,000.00		4,550.00	41.36
248-000-801.004	LAWN CARE	0.00		28,500.00	28,500.00		0.00	0.00
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	6,644.70		20,000.00	20,000.00		132.75	0.66
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	0.00		21,000.00	21,000.00		0.00	0.00
248-000-801.015	STREET LIGHT BANNERS/CHRISTMAS	4,630.00		20,000.00	20,000.00		4,725.00	23.63
248-000-826.000	LEGAL FEES	0.00		4,000.00	4,000.00		0.00	0.00
248-000-851.000	MAIL/POSTAGE	0.00		750.00	750.00		0.00	0.00
248-000-880.000	COMMUNITY PROMOTION	0.00		9,000.00	9,000.00		500.00	5.56
248-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00		40,000.00	40,000.00		0.00	0.00
248-000-900.000	PRINTING & PUBLISHING	0.00		250.00	250.00		0.00	0.00
248-000-915.000	MEMBERSHIP & DUES	0.00		500.00	500.00		0.00	0.00
248-000-917.000	WATER & SEWER CHARGES	0.00		18,000.00	18,000.00		159.63	0.89
248-000-920.000	ELECTRIC/NATURAL GAS	3,841.38		14,000.00	14,000.00		3,269.70	23.36
248-000-935.000	PROPERTY/LIABILITY INSURANCE	1,528.22		1,800.00	1,800.00		1,706.79	94.82
248-000-940.000	LEASE/RENT	475.00		875.00	875.00		0.00	0.00
248-000-955.000	MISC.	0.00		100.00	100.00		0.00	0.00
Total Dept 000 - NONE		26,439.80		207,075.00	207,075.00		18,343.37	8.86
Dept 336 - FIRE DEPARTMENT								
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	0.00		80,000.00	80,000.00		0.00	0.00
Total Dept 336 - FIRE DEPARTMENT		0.00		80,000.00	80,000.00		0.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT								
248-728-967.200	WATER SYSTEM PROJECTS	0.00		100,000.00	100,000.00		0.00	0.00
248-728-967.300	SEWER SYSTEM PROJECTS	0.00		100,000.00	100,000.00		0.00	0.00
248-728-967.400	STREET/ROAD PROJECTS	0.00		400,000.00	400,000.00		0.00	0.00
248-728-967.500	SIDEWALK/PATHWAY PROJECTS	0.00		340,000.00	340,000.00		0.00	0.00
248-728-974.000	LAND IMPRVMENTS-GENERAL	73.82		20,000.00	20,000.00		0.00	0.00
248-728-974.200	LAND IMPRVMENTS-PICKARD RIGHT OF WAY	0.00		80,000.00	80,000.00		0.00	0.00
248-728-974.201	LAND IMPRVMENTS-5800 PICKARD/ENTERPRIS	0.00		40,000.00	40,000.00		0.00	0.00
248-728-974.203	LAND IMPRVMENTS-JONATHAN LANE	0.00		75,000.00	75,000.00		0.00	0.00
248-728-974.205	LAND IMPRVMENTS-HONEY BEAR LN	0.00		25,000.00	25,000.00		0.00	0.00

User: SHERRIE

DB: Union

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2023		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - EAST DDA FUND								
Expenditures								
Total Dept 728 - ECONOMIC DEVELOPMENT		73.82		1,180,000.00	1,180,000.00		0.00	0.00
TOTAL EXPENDITURES		26,513.62		1,467,075.00	1,467,075.00		18,343.37	1.25
Fund 248 - EAST DDA FUND:								
TOTAL REVENUES		15,412.81		581,150.00	581,150.00		8,212.30	1.41
TOTAL EXPENDITURES		26,513.62		1,467,075.00	1,467,075.00		18,343.37	1.25
NET OF REVENUES & EXPENDITURES		(11,100.81)		(885,925.00)	(885,925.00)		(10,131.07)	1.14

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2023		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 250 - WEST DDA FUND								
Revenues								
Dept 000 - NONE								
250-000-402.000	CURRENT PROPERTY TAX	0.00		413,000.00		413,000.00	0.00	0.00
250-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00		(4,000.00)		(4,000.00)	0.00	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	0.00		20.00		20.00	0.00	0.00
250-000-445.000	INTEREST ON TAXES	0.00		200.00		200.00	0.00	0.00
250-000-665.000	INTEREST EARNED	922.88		8,600.00		8,600.00	3,928.38	45.68
Total Dept 000 - NONE		922.88		417,820.00		417,820.00	3,928.38	0.94
TOTAL REVENUES		922.88		417,820.00		417,820.00	3,928.38	0.94
Expenditures								
Dept 000 - NONE								
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	2,867.50		5,270.00		5,270.00	2,500.00	47.44
250-000-801.003	SIDEWALK SNOWPLOWING	0.00		8,000.00		8,000.00	3,500.00	43.75
250-000-826.000	LEGAL FEES	0.00		1,000.00		1,000.00	0.00	0.00
250-000-851.000	MAIL/POSTAGE	0.00		750.00		750.00	0.00	0.00
250-000-880.000	COMMUNITY PROMOTION	0.00		8,000.00		8,000.00	500.00	6.25
250-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00		40,000.00		40,000.00	0.00	0.00
250-000-900.000	PRINTING & PUBLISHING	0.00		500.00		500.00	0.00	0.00
250-000-915.000	MEMBERSHIP & DUES	0.00		400.00		400.00	0.00	0.00
250-000-955.000	MISC.	0.00		100.00		100.00	0.00	0.00
250-000-967.000	CONTRIBUTIONS TO ROAD COMMISSION	0.00		40,000.00		40,000.00	0.00	0.00
Total Dept 000 - NONE		2,867.50		104,020.00		104,020.00	6,500.00	6.25
Dept 336 - FIRE DEPARTMENT								
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	0.00		64,000.00		64,000.00	0.00	0.00
Total Dept 336 - FIRE DEPARTMENT		0.00		64,000.00		64,000.00	0.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT								
250-728-940.000	LEASE/RENT	475.00		175.00		175.00	0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		475.00		175.00		175.00	0.00	0.00
TOTAL EXPENDITURES		3,342.50		168,195.00		168,195.00	6,500.00	3.86
Fund 250 - WEST DDA FUND:								
TOTAL REVENUES		922.88		417,820.00		417,820.00	3,928.38	0.94
TOTAL EXPENDITURES		3,342.50		168,195.00		168,195.00	6,500.00	3.86
NET OF REVENUES & EXPENDITURES		(2,419.62)		249,625.00		249,625.00	(2,571.62)	1.03

Fund 248 EAST DDA FUND

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	3,538.53
248-000-002.000	SAVINGS	802,053.72
248-000-003.001	CERTIFICATE OF DEPOSIT	1,041,092.85
248-000-128.000	ASSETS HELD FOR SALE	20,463.92
<b>Total Assets</b>		<b>1,867,149.02</b>
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	630.63
<b>Total Liabilities</b>		<b>630.63</b>
*** Fund Balance ***		
248-000-370.379	RESTRICTED FUND BALANCE	1,550,906.32
<b>Total Fund Balance</b>		<b>1,550,906.32</b>
<b>Beginning Fund Balance - 2022</b>		<b>1,550,906.32</b>
<b>Net of Revenues VS Expenditures - 2022</b>		<b>325,743.14</b>
<b>*2022 End FB/2023 Beg FB</b>		<b>1,876,649.46</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>(10,131.07)</b>
<b>Ending Fund Balance</b>		<b>1,866,518.39</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,867,149.02</b>

\* Year Not Closed

Fund 250 WEST DDA FUND

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH	2,980.02
250-000-002.000	SAVINGS	184,133.56
250-000-002.001	SHARES	53.70
250-000-003.001	CERTIFICATE OF DEPOSIT	641,233.87
<b>Total Assets</b>		<b>828,401.15</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
250-000-370.379	RESTRICTED FUND BALANCE	1,474,497.80
<b>Total Fund Balance</b>		<b>1,474,497.80</b>
<b>Beginning Fund Balance - 2022</b>		<b>1,474,497.80</b>
<b>Net of Revenues VS Expenditures - 2022</b>		<b>(643,525.03)</b>
<b>*2022 End FB/2023 Beg FB</b>		<b>830,972.77</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>(2,571.62)</b>
<b>Ending Fund Balance</b>		<b>828,401.15</b>
<b>Total Liabilities And Fund Balance</b>		<b>828,401.15</b>

\* Year Not Closed

## Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2026
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Nivia	McDonald	2/15/2026
9	Jessica	Lapp	2/15/2026
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2025
2 -	Richard	Barz	12/31/2025
3 -	Liz	Presnell	12/31/2025
4 -	Brandon	LaBelle	12/31/2023
5 -	Eric	Loose	12/31/2024
Alt. #1	David	Coyne	12/31/2024
Alt #2 (BOT Representative)	Jeff	Brown	11/20/2024
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2024
2	Sarvjit	Chowdhary	12/31/2024
3	Bryan	Neyer	12/31/2024
Alt #1	Randy	Golden	12/31/2024
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2024
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



## Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/20/2024
2	Thomas	Kequom	4/14/2027
3	James	Zalud	4/14/2027
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2027
6	Marty	Figg	6/22/2026
7	Sarvjit	Chowdhary	6/22/2023
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2025
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2025
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	vacant seat		10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2025
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022
1-Member at Large	Mark	Stansberry	2/14/2025
2- Member at Large	Michael	Huenemann	2/14/2025